

FBI CLEARANCE – Appendix B

Effective January 1, 2009

- ❖ You must register **PRIOR** to going to a fingerprint site.
- ❖ Registration online is available 24/7 at www.pa.cogentid.com
- ❖ Registration by telephone is available Mon-Fri 8am-6pm at 1-888-439-2486
- ❖ Fee of \$40.00 payable online at above site by credit or debit card
OR
- ❖ Fee of \$40.00 payable at fingerprint site-MONEY ORDERS OR CASHIERS CHECK ONLY, MADE PAYABLE TO COGENT SYSTEMS
NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED
- ❖ Fingerprint sites-check website above for various locations, dates and times (subject to change)-NO APPOINTMENT NECESSARY
- ❖ **MUST BRING ONE PHOTO ID TO FINGERPRINT SITE – CHECK WEBSITE FOR ID DETAILS**
- ❖ All Inquiries or Questions regarding process, policy, and fingerprinting locations my be found at www.pa.cogentid.com
- ❖ Applicants who have been fingerprinted and have not received the Criminal History Record from the PDE within 8 weeks should contact Denise Wolfgang at 717-783-3750 or email PDE at dwolfgang@state.pa.us.